



एनिए इन्जिनियरिङ कम्पनी लि. NEA ENGINEERING COMPANY LTD.

Call for Roster of Experts

(Environmental Safeguard Officer and Social Safeguard Officer)

Date of Publication: April 4, 2023

NEA Engineering Company Limited is seeking to procure consulting service from qualified and interested Nepalese nationals for the position of Environmental Safeguard Officer and Social Safeguard Officer to serve as part of Project Implementation/Management/Supervision Unit of electricity distribution and transmission related projects, of our Clients, funded by various International Financing Institutions. Interested candidates are requested to submit application letter and supporting credentials by April 18, 2023 to the address below for inclusion in the Roster of Experts:

NEA Engineering Company Limited

Trade Tower Building (2nd floor), Thapathali, Kathmandu, Nepal

E-mail: hr@neaec.com.np

Website: www.neaec.com.np, Phone: 01-5111024

Applicants who are already in the list of Roster of Experts are also advised to reapply with additional and specific credentials in support of the position of Environmental Safeguard Officer and Social Safeguard Officer. Only short-listed applicants from the Roster of Experts will be called for further selection process. Please visit the website www.neaec.com.np for detailed information.

Note: This notice was published in

हाम्रो गौरव, राष्ट्रको पत्रिका

गौरवापत्र

२०७९ साल चैत २१ गते मङ्गलबार | चैत्र शुक्ल त्रयोदशी | नेपाल संवत् १९४३ चैलाश्व १३ | 2023 April 4 Tuesday

Call for Roster of Experts (Environmental Safeguard Officer and Social Safeguard Officer)

Position: (1) Environmental Safeguard Officer
(2) Social Safeguard Officer

Number: 3 to 7 (including requirements for projects expected in near future)

Required Qualification and Experience:

For Environmental Safeguard Officer: Master's Degree in Environmental Science/Management/ Engineering and minimum five years of work experience in conducting environmental assessments and/or implementation of environmental/social safeguard instruments.

For Social Safeguard Officer: Master's Degree in Sociology/Anthropology/Economics/Rural Development and minimum five years of work experience in conducting environmental assessments and/or implementation of environmental/social safeguard instruments.

Priority will be given to candidates with experience on environmental/social safeguard implementation and monitoring activities related specifically with transmission/distribution lines and substation construction funded by International Financing Institutions (IFIs).

Duty Station: Kathmandu and/or Field (in various districts outside of Kathmandu valley).

Duration of services: Initially upto the end of Fiscal Year 2079/80. Contract will be extended for longer period based on performance of the applicant as per human resource policy of the Company.

Salary and Benefits: As per Company rules of NEA Engineering Company Limited

Scope of Work: As part of the Project Implementation/Management/Supervision Unit (PIU/PMU/PSU) of electricity distribution and transmission related projects, the Environmental Safeguard Officer and Social Safeguard Officer are expected, on their part as per the assigned project, to:

- Review environmental and social assessment reports any other safeguard documents
- Review safeguards instruments and ensure safeguard instruments are integrated in the bidding documents, construction contracts, and subproject operations.
- Provide guidance to the PIU/PMU/PSU on monitoring contractors performance in implementation of safeguard documentation
- Ensure the project met financing institutions standards as mentioned in finance contract
- Monitor contractor's performance in the implementation environmental and social instruments
- Prepare and/or review monthly, quarterly, semiannual and annual social and environmental reports
- Work as part of PIU/PMU/PSU in implementing Environmental and Social Management Framework (ESMF) and other environmental and social policy and documents as applicable to the project
- Work as part of PIU/PMU/PSU in day-to-day activities related to the project including planning, design and execution of activity plans.
- Support PIU/PMU/PSU in integrating Environmental and Social safeguards in its analytic, knowledge, and regulatory initiatives.
- Assist in designing and delivering capacity building activities
- Prepare communication materials and organize stakeholder engagement meetings, events/campaigns to sensitize and develop awareness on project happening and future planning

- Work as focal on recording, processing and addressing project related grievances
- Assist the project manager/site coordinator liaise and coordinating government authorities
- Represent organizations in the meeting with local authorities and organizations as assigned by project manager and reporting officer.
- Ensure the compliance with all social and environmental requirements of the project as indicated national legal instruments/guidelines including replantation and other requirements
- Perform any other duties and responsibilities assigned by the management time to time.

Preferred Skills and Experience:

- The officer should have experience in implementing environment and social safeguard policies/standards of IFIs (e.g., World Bank, Asian Development Bank, European Investment Bank, Asian Infrastructure Investment Bank).
- Proven track record in implementing Environmental and Social Management Framework (ESMF) in infrastructure projects specifically with transmission/distribution lines and substation construction funded by International Financing Institutions (IFIs).
- Excellent knowledge of English in written and spoken and excellent communication skills
- Familiarization with the ESMF documents of IFIs, its requirement and implementation during the project execution
- Knowledge of specific gender issues in energy projects and sensitivity to local culture and traditions in Nepal
- Strong and demonstrated capacity for organization, management with excellent reporting and coordination skills
- Strong leadership, technical competence and professional skills for timely implementation, coordination and management of activities
- Ability to work in a team, develop synergies and establish effective working relations with various stakeholder
- Strong interpersonal and communications skills, resourcefulness, initiative, tact and ability to cope with any situation

How to apply:

Interested candidates are required to submit their application in hard copy at the office reception desk or through e-mail at hr@neaec.com.np. Application materials should include Application letter, updated Curriculum Vitae, and copies of Citizenship certificate, Academic certificates, Work Experience certificates, Certificates of relevant trainings, and any other documents that specifically support your application. If you are submitting the documents electronically, you are required to submit it in PDF format and size of the PDF should not be more than 10MB.

Application Deadline:

For hard copy submission: April 18, 2023 (17:00 hours).
For e-mail submission: April 18, 2023 (24:00 hours).

Call for interview or further selection process:

Only short-listed applicants from the Roster of Experts will be called for further selection process.